



PERSONAL INFORMATION

Candidate's Name: _____
Last First Middle

Address: _____
Street City State Zip

Home Telephone Number: _____ Mobile Phone Number: _____

E-mail Address : _____ Best way to contact: (Circle) Home Phone | Cell Phone | Text | E-mail

Are you 18 years old or older? Yes No Are you legally authorized to work in the U.S.? Yes No

If hired, can you submit documentation verifying your identity and your legal right to work in the U.S. within 3 business days of when you begin work for pay? Yes No

Have you ever worked or attended school under another name? Yes No If so, under what name? _____

Have you ever been terminated from employment or asked to resign by an employer? Yes No If yes, please provide company name and details _____

POSITION/AVAILABILITY

Position Sought: _____ Available Start Date: _____

Hourly/Salary Desired: _____ Total hours per week desired: _____

What type of employment are you seeking: Full-Time | Part-time | Short Term

Can you work any shift? Yes No Can you work overtime, including weekends? Yes No

Are you available to work: Weekends Yes No Holidays Yes No Nights Yes No

Are you able to perform the essential functions of the job for which you are applying, with or without a reasonable accommodation? (Please ensure you have reviewed the Job Description) Yes No

REFERRAL SOURCE

How did you hear about us? (Circle) Walk In | Advertisement | Referral | Other _____

Have you ever worked for this company before? Yes No If yes, when: _____

Do you know anyone who works for our company? ___ Yes ___ No If yes, who? _____



EDUCATION

| | Name and Location | Graduated? Degree? | Major/Subject of Study |
|------------------------------|--------------------------|---------------------------|-------------------------------|
| High School | | Yes [] No [] Degree: | |
| Technical School | | Yes [] No [] Degree: | |
| College or University | | Yes [] No [] Degree: | |
| Postgraduate School | | Yes [] No [] Degree: | |
| Other Education | | Yes [] No [] Degree: | |

Do you have any Licenses, Certifications or Credential(s) applicable to the position for which you have applied? Yes [] No []

If Yes, please list all such credentials you possess including credential number and expiration date, if applicable:



EMPLOYMENT HISTORY

Include your last seven (7) years of employment history, including periods of unemployment, starting with the most recent and working backwards in time. *Incomplete information could disqualify you from further consideration.*

| | | | |
|----------------------------|----------------|--------------------------------|--|
| Employer: | | Address: | |
| From to | Position Held: | Reason for leaving: | |
| Supervisor's Name & Title: | | May we contact? Yes [] No [] | |
| Description of Duties: | | | |
| Starting Pay: | | Final Pay: | |
| Employer: | | Address: | |
| From to | Position Held: | Reason for leaving: | |
| Supervisor's Name & Title: | | May we contact? Yes [] No [] | |
| Description of Duties: | | | |
| Starting Pay: | | Final Pay: | |

REFERENCES

Give the names of three persons not related to you, whom you have known at least three (3) years.

| Name | Address, Phone, Email | Company | Years Acquainted |
|------|-----------------------|---------|------------------|
| 1 | | | |
| 2 | | | |
| 3 | | | |



ACKNOWLEDGEMENT AND AUTHORIZATION

Platt Construction, Inc. is an equal opportunity employer. Platt Construction, Inc. does not discriminate in employment on account of race, color, religion, national origin, citizenship status, ancestry, age, sex (including sexual harassment), sexual orientation, marital status, physical or mental disability, military status or unfavorable discharge from military service.

I understand that neither the completion of this application nor any other part of my consideration for employment establishes any obligation for Platt Construction, Inc. to hire me. If I am hired, I understand that either Platt Construction, Inc. or I can terminate my employment at any time and for any reason, with or without cause and without prior notice. I understand that no representative of Platt Construction, Inc. has the authority to make any assurance to the contrary.

I attest with my signature below that I have given to Platt Construction, Inc. true and complete information on this application. No requested information has been concealed. I authorize Platt Construction, Inc. to contact references provided for employment reference checks. If any information I have provided is untrue, or if I have concealed material information, I understand that this will constitute cause for the denial of employment or immediate dismissal.

Candidate's Signature

Date

THIS APPLICATION IS VALID ONLY FOR 60 DAYS FROM THE DATE SIGNED/DATED ABOVE